

SENIOR POSTERS

Create a poster to celebrate your senior's high school memories and achievements!

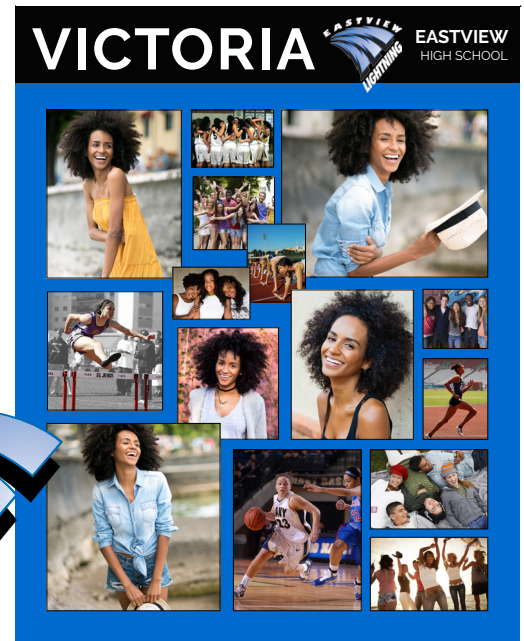
One poster per graduate will be displayed at Eastview High School the week of graduation.

POSTER SIZE

23 x 29 inches
designed vertically
(22 x 28 is okay too)

YOUR FINISHED POSTER IS DUE BY

Tuesday
May 26 at 2:00 PM
Online orders due May 21, 1:00pm



29 in.

23 in.

HOW TO MAKE YOUR POSTER

Follow the step-by-step instructions found on the back of this handout.

HOW TO SUBMIT YOUR POSTER

Drop off your completed poster at

EASTVIEW HIGH SCHOOL

- Lower level entrance - West doors.
- Posters must be laminated prior to drop off.

DROP OFF DATE

Tuesday, May 26th
5:00 pm - 6:30 pm

Create a poster online or drop off your completed poster at

CORNERSTONE COPY CENTER (Burnsville) www.cornerstonecopy.com

13775 Frontier Court (behind Valley Natural Foods)
Open Monday - Friday, 8:00 am - 4:30 pm
Closed weekends and Memorial Day

***Order by May 21st at 1:00 pm to have your poster picked up by the committee. Otherwise, select in-store pickup.**

Handmade posters that require lamination at Cornerstone should allow 1 business day.

Completed posters due May 26, 2:00 pm

Online orders due May 21st at 1:00 pm*

See step-by-step instructions on the back!

If you order your poster through the Cornerstone website, you can select the **Eastview Committee Pickup** option during checkout to have the EVHS Party committee pickup and display your poster.

Eastview High School Senior Party Contact Information



Kelly Johnson

eastviewseniorparty@gmail.com

For more information about the Eastview High School Senior Party, visit <https://sites.google.com/view/evhssenioreparty2025> or scan the QR code on the right.



How to create a poster online at Cornerstone Copy

Cornerstone offers many school-branded template designs. Select a Cornerstone template or create your own design and add your school logo from the Cornerstone image gallery. **PLEASE NOTE: Mobile devices are not recommended for this task** with the exception of uploading pictures (see Step 4 'Tip' below).

1. Go to www.cornerstonecopy.com. In the upper right corner, log in to your account or click **Create Account**.
2. In the top menu, under **Design Templates > School & Graduation** click **Graduation Posters** to show a list of available designs.
3. Click **Customize** button below a design to start editing.
4. Upload your pictures to the **Images** tab on the left side. Drag and drop imported pictures into empty picture boxes on your page.
TIP: To upload images to your account directly from a mobile device, open a web browser on the device. Navigate to the Cornerstone website and use the menu button in upper left to Log In. Then, from the same menu select **Account > My Photos**. Then click the **Add Photos** button.
5. Double-click on the **Graduate Name** text box to edit/change the name that appears on your design. You may want to increase or decrease the font size to fit.

6. Click the **Save** button in the upper right corner to save your design. Your saved design can be found in your account under **Saved Projects**.
7. In your saved projects, click the **Order** button. A product options page will appear. Next to **Mounting and Laminating Options**, EVHS requests selecting the option **Tag Board + Protective Laminate**. Click **Agree to Terms**, then click **Add to Cart & Begin Checkout**.
8. During checkout under **Shipping & Store Pickup Options**, select **Store Pickup** to show available options.
COMMITTEE PICKUP: Select the option **Eastview HS: Senior Party Will Pickup** to have EVHS Senior Party Committee pick up your poster from Cornerstone's location.
SELF PICKUP: To pick up and deliver the poster yourself, select a store pickup location (**Burnsville** or **Lakeville**). Cornerstone will call you when your order is ready for pickup.

Allow 1-2 business days for production. For Committee Pickup, order by May 21st, 1:00 pm.

How to create a handmade poster

Handmade posters must be laminated before they are sent to the senior party. Cornerstone Copy provides free poster board to anyone who makes a handmade poster for the senior party. Also, they can laminate your poster for a fee. **Allow 1 business day for Cornerstone lamination.**

Step-by-step instructions

1. **Obtain blank poster board sized at 23x29 or 22x28.**
FREE poster board is available at Cornerstone Copy Center or purchase poster board at a local craft store.
2. **Collect pictures & memorabilia.** Use copies of original photos and keepsakes since these items cannot be removed.
3. **Use a glue stick** to adhere items to the poster board.
4. **Laminate your poster** so it will be protected while it is displayed.
5. **Drop off poster** at Cornerstone Copy or your High School (see front side).

Important guidelines for Handmade posters

- ✓ **Design your poster vertically** (23 in. width x 29 in. height).
- ✓ **Include student's name in your design.**
- ✓ **Items should not extend beyond the edge of the board.**
- ✓ **Use copies of pictures and memorabilia** since items cannot be removed after lamination.
- ✓ **Use a glue stick to adhere items to your board.** Other types of adhesive may cause a problem during heat lamination.
- ✓ **Limit layering of items to 1-2 layers and avoid using thick scrapbook items.** Too many layers or thick items may cause air bubbles to show and make your poster too thick to run through a laminator.
- ✓ Label the back of your poster with **full student name, high school name and phone number.**

Service provider information



Cornerstone Copy Center

www.cornerstonecopy.com

customercareteam@cornerstonecopy.com

Burnsville Store

952-891-8700

13775 Frontier Court, Burnsville

Monday - Friday, 8 am to 4:30 pm

Closed weekends

Lakeville Store

952-232-0550

20776 Holyoke Ave., Lakeville

Monday - Friday, 8 am to 4:30 pm

Closed weekends